



MUBAS-ICE NOW IN MANGOCHI CALL FOR APPLICATIONS

The Institute of Continuing Education (ICE), formerly The Continuing Education Centre (CEC), invites applications from suitably-qualified candidates to enrol into its non-residential Certificate, Diploma and Advanced Diploma programmes scheduled to commence in Mangochi from **Monday, 20th July, 2026** as follows:

SN.	PROGRAMME	MODE OF STUDY	PROGRAMME	ENTRY QUALIFICATIONS	TUITION FEES	DURATION
1.	Diploma in Business Management Level 4, 5 & 6 (ABMA)	Weekday / Weekend	CIM COURSES Foundation	MSCE/GSCE	K400,000.00 per semester	Six months
2.	Diploma in Journalism and Media Studies (ABMA)- Level 4, 5 & 6	Weekday / Weekend	Certificate	Relevant Degree	K400,000.00 per semester	Six months
3.	Diploma in Human Resource Management (ABMA)- Level 4, 5 & 6	Weekday / Weekend	Diploma	Relevant Degree, Certificate CIM	K400,000.00 per semester	Six months
4.	Diploma in Community Development (ABMA)- Level 4, 5 & 6	Weekday / Weekend	Postgraduate Diploma	CIM Diploma, Masters Degree	K500,000.00 per semester (Students to Pay Examination Fees)	Six months
5.	Diploma in Computing and Information Systems (ABMA)- Level 4, 5 & 6	Weekday / Weekend	IOBM COURSES Certificate	MSCE/GSCE	K300,000.00 per semester	One year
6.	Diploma in Public Health Management (ABMA)- Level 4, 5 & 6	Weekday / Weekend	Diploma	Relevant Diploma/ Degree	K300,000.00 per semester	One year
7.	Diploma in Purchasing and Supply Chain (ABMA)- Level 4, 5 & 6	Weekday / Weekend	Advanced Diploma	Banking Diploma	K400,000.00 per semester (Students to Pay Examination Fees)	One year
8.	Diploma in Business Management (ABE)- Level 4, 5 & 6	Weekday / Weekend	CIPS COURSES Certificate	MSCE/GSCE	K300,000.00 per semester	Six months
9.	Diploma in Human Resource Management (ABE)- Level 4, 5 & 6	Weekday / Weekend	Advanced Certificate	CIPS Certificate	K300,000.00 per semester	Six months
10.	Diploma in Marketing (ABE)- Level 4, 5 & 6	Weekday / Weekend	Diploma	Relevant Degree	K300,000.00 per semester	One year
11.	Diploma in Secretarial Administration (MUBAS)	Weekday / Weekend	Advanced Diploma	CIPS Diploma	K300,000.00 per semester	One year
12.	Certificate in Secretarial Studies (MUBAS)	Weekday / Weekend	Professional Diploma	CIPS Advanced Diploma	K450,000.00 per semester (Students to Pay Examination Fees)	Six months
13.	Certificate & Diploma in Financial Accounting (ICAM)	Weekday / Weekend				
14.	Foundation, Certificate, Diploma, Postgraduate Diploma in Professional Marketing (Chartered Institute of Marketing)	Weekday / Weekend				
15.	Certificate; Diploma; Advanced Diploma in Banking (IOBM)	Weekday / Weekend				
16.	Certificate; Advanced Certificate; Diploma; Advanced Diploma; Professional Diploma in Procurement and Supply (CIPS)	Weekday / Weekend				
17.	Certificate; Diploma; Advanced Diploma in Logistics and Transport (CILT)	Weekday / Weekend				

PROGRAMME	ENTRY QUALIFICATIONS	TUITION FEES	DURATION
ABMA Programmes	MSCE/GSCE	K300,000.00 per Semester (Students to Pay Examination Fees)	Six months each Level (Thus, 18 Months for 3 Levels)
ABE COURSES Level 4 Diploma Level 5 Diploma Level 6 Diploma	MSCE/GSCE	K300,000.00 per semester K300,000.00 per semester K450,000.00 per semester (Students to Pay Examination Fees)	One year Six months Six months
Diploma in Secretarial Administration	MSCE/GSCE plus 50 words per minute typing speed and Shorthand Knowledge	K400,000.00 per semester K800,000.00 per year	One year
Certificate in Secretarial Studies	MSCE/GSCE	K400,000.00 per semester K800,000.00 per year	One and a half year
ICAM Courses	MSCE/ GSCE	K300,000.00 per semester (Students to pay examination fees)	One year for Certificate and two years for Technician Diploma

Applicants should pay a non-refundable application fee of K10,000.00 into the following bank account:

Account Name: Continuing Education Centre
Account Number: 9100001168336
Branch: Ginnery Corner
Bank Name: Standard Bank

Application forms can be downloaded from the MUBAS website (www.mubas.ac.mw) or physically collected from Mangochi Centre (Mangochi CCAP Church Campus).

The forms, together with copies of relevant certificates and bank deposit slips, should be electronically sent or physically delivered by Friday, 10th July, 2026 at the campus. Alternatively, you can send the application package to the following address:

The Institute Manager
 Institute of Continuing Education (ICE)
 Malawi University of Business and Applied Sciences (MUBAS)
 Private Bag 303 Chichiri
 BLANTYRE 3
 Email: ice@mubas.ac.mw

For further enquiries, kindly use the following contact numbers during working hours only: MANGOCHI (+265 999 976 503); BLANTYRE (+265 999 976 499).

THE INSTITUTE PROMOTES GENDER EQUALITY HENCE AN ENCOURAGEMENT FOR FEMALE CANDIDATES TO APPLY.