



## CITY AND GUILDS COURSES ADMISSION JANUARY – JUNE 2026 SESSION

This form MUST be completed in **BLOCK LETTERS** and returned together with required attachments to the **City and Guilds Coordinator, Electrical Engineering Department, MUBAS, P/Bag 303, Blantyre 3**

PHOTO

**APPLICANT NUMBER (For office use only):**.....

### A. ELIGIBILITY

1. The minimum qualification is MSCE or equivalent with at least passes in Mathematics and Physical Science/General Science;
2. Candidates with at least Level 2 Trade Test or equivalent or have sat for relevant Certificate level will join at Diploma; and
3. Candidates with relevant Diploma or have sat for Diploma level will join at Advanced Diploma.

### B. CANDIDATE INFORMATION

1. Surname: \_\_\_\_\_ First Name: \_\_\_\_\_ Initials: \_\_\_\_\_
2. Date of Birth (DD/MM/YYYY): \_\_\_\_ / \_\_\_\_ / \_\_\_\_ Sex: M  F  Nationality: \_\_\_\_\_
3. Home District: \_\_\_\_\_ T/A: \_\_\_\_\_ Village: \_\_\_\_\_
4. Contact Address: \_\_\_\_\_
5. Tel: \_\_\_\_\_ Mobile: \_\_\_\_\_ Email: \_\_\_\_\_

### C. NEXT OF KIN INFORMATION

1. Name: \_\_\_\_\_
2. Relationship (e.g. Father, Mother, Uncle, Wife, etc.): \_\_\_\_\_
3. Address: \_\_\_\_\_
4. Tel: \_\_\_\_\_ Mobile: \_\_\_\_\_ Email: \_\_\_\_\_

### D. ACADEMIC RECORD (This section to be filled by NEW candidates only)

MSCE:  O-Level:  A-Level  Other:  Specify \_\_\_\_\_

| No | Subject | Grade |
|----|---------|-------|
| 1. |         |       |
| 2. |         |       |
| 3. |         |       |
| 4. |         |       |
| 5. |         |       |
| 6. |         |       |
| 7. |         |       |
| 8. |         |       |
| 9. |         |       |

**E. WOULD YOU LIKE TO DECLARE ANY DISABILITY THAT WOULD IMPACT YOUR LEARNING?**

No:  Yes  Specify (e.g. hearing impairment) \_\_\_\_\_

**F. PROFESSIONAL QUALIFICATION** (Attach certificates)

| No | Name of Institution (e.g. MUBAS, UNIMA, Soche) | Award Obtained (e.g. Certificate in Electrical and Electronics Engineering, Trade Test level I.) | Year of Award |
|----|--|--|---------------|
| 1. |  |  |               |
| 2. |  |  |               |
| 3. |  |  |               |
| 4. |  |  |               |
| 5. |  |  |               |
| 6. |  |  |               |
| 7. |  |  |               |

**G. PROGRAM SPECIFICATIONS** (Please indicate the modules applied for by checking in the right-hand boxes. Delivery is Theoretical (T) or Practical (P). If you are joining the new level you need to tick the maximum number of modules for that level.

| Program  | Module Code | Module Title   | Mode | Tick ✓ |
|--|-------------|--|------|--------|
| Certificate in Electrical and Electronics Technology (E1)                | 2850-201    | Working in engineering   | T    |        |
|  | 2850-202    | Principles of engineering technology                                     | T    |        |
|  | 2850-223    | Wiring and testing electrical circuits                                   | P    |        |
|  | 2850-224    | Constructing, testing and fault finding electronic circuits              | P    |        |
|  | 2850-256    | Principles of electrical and electronics technology                      | T    |        |
| Diploma in Electrical and Electronic Engineering (E2)                    | 2850-301    | Engineering health and safety  | T    |        |
|  | 2850-302    | Engineering principles   | T    |        |
|  | 2850-328    | Maintenance of electrical equipment and systems                          | P    |        |
|  | 2850-334    | Power supply, and analogue and digital circuit principles and fault      | P    |        |
|  | 2850-335    | Electronic power control principles and practice                         | P    |        |
|  | 2850-358    | Principles of electrical & electronic engineering                        | T    |        |
| Advanced Diploma in Electrical and Electronic Engineering - Part I (E3)  | 9208-501    | Advanced mathematics for electrical and electronic engineering Part I**  | T    |        |
|  | 9208-502    | Electrical and electronic engineering principles                         | T    |        |
|  | 9208-504    | Project management   | P    |        |
|  | 9208-510    | Analogue design  | T    |        |
| Advanced Diploma in Electrical and Electronic Engineering - Part II (E4) | 9208-501    | Advanced mathematics for electrical and electronic engineering Part II** | T    |        |
|  | 9208-503    | Engineering project  | P    |        |
|  | 9208-507    | Digital design   | T    |        |
|  | 9208-509    | Principles and operation of electrical machines                          | T    |        |
|  | 9208-512    | Business management  | P    |        |

\*\* Part I and II constitute one module and exams shall be written after completing Part II.

**H. PROGRAM , MODULES AND FEES** (Refer to section I for program specifications) (Tick one box only on the right per program. For new students please tick the maximum number of modules for that level)

| No | Name of Program / Module  | No of Modules | Tuition Fees (MK) | ✓ |
|----|---|---------------|-------------------|---|
| 1. | Certificate in Electrical & Electronics Technology (E1)                 | 5             | 220,000           |   |
|    |   | 4             | 183,000           |   |
|    |   | 3             | 139,000           |   |
|    |   | 2             | 95,000            |   |
|    |   | 1             | 50,000            |   |
| 2. | Diploma in Electrical & Electronics Engineering (E2)                    | 6             | 260,000           |   |
|    |   | 5             | 222,000           |   |
|    |   | 4             | 179,000           |   |
|    |   | 3             | 136,000           |   |
|    |   | 2             | 92,000            |   |
|    |   | 1             | 49,000            |   |
| 3. | Advanced Diploma in Electrical & Electronics Engineering – Part I (E3)  | 4             | 235,000           |   |
|    |   | 3             | 182,000           |   |
|    |   | 2             | 123,000           |   |
|    |   | 1             | 65,000            |   |
| 4. | Advanced Diploma in Electrical & Electronics Engineering – Part II (E4) | 4             | 260,000           |   |
|    |   | 3             | 200,000           |   |
|    |   | 2             | 136,000           |   |
|    |   | 1             | 71,000            |   |
| 5. | Engineering Project (E4) (Mandatory)                                    | 1             | 130,000           |   |

**I. INDEMNITY**

1. Tuition and registration fees must be paid through the Bank payable to **ELECTRICAL ENGINEERING CENTRE, CURRENT ACCOUNT NO: 9100001949982, STANDARD BANK, GINNERY CORNER BRANCH** and the deposit slips should be submitted to the coordinator;
2. Fees should be paid in FULL or by instalments (a maximum of two), with the initial payment at least HALF and the balance MUST be settled within 31 days of the initial instalment;
3. Candidates shall strictly follow MUBAS student rules and regulations; and
4. The candidate will be required to pay examination fees (rates to be announced later) to City and Guilds through the examination centre, Institute of Continuing Education (ICE).

**5. Declaration by candidate:**

I, \_\_\_\_\_ do confirm that I have given all the information required truthfully and accurately to the best of my knowledge and belief.

Signature: \_\_\_\_\_ Date (DD/MM/YYYY): \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

**J. APPLICATION CHECKLIST** (please tick the box on the right if your answer is a YES)

| Item  | Tick ✓ |
|---|--------|
| Have you completed all relevant sections of this form?  | ✓      |
| Have you deposited the nonrefundable registration fee of K5, 000? <b>(For new students only)</b>                                |        |
| Have you deposited at least half of the tuition fee and attached a machine-printed deposit slip bearing your name to this form? |        |
| Have you attached copies of the certificate(s) or statement of result(s) that you have indicated?                               |        |
| Have you provided a passport size photo?  |        |

**AN INCOMPLETE FORM WILL NOT BE CONSIDERED**