CITY AND GUILDS COURSES ADMISSION
JANUARY – JUNE 2027 SESSION

This form MUST be completed in **BLOCK LETTERS** and returned together with required attachments to the **City and Guilds Coordinator, Electrical Engineering Department, MUBAS, P/Bag 303, Blantyre 3**

PHOTO

APPLICANT NUMBER (For office use only):……..

A. ELIGIBILITY

1. The minimum qualification is MSCE or equivalent with at least passes in Mathematics and Physical Science/General Science;
2. Candidates with at least Level 2 Trade Test or equivalent or have sat for relevant Certificate level will join at Diploma; and
3. Candidates with relevant Diploma or have sat for Diploma level will join at Advanced Diploma.

B. CANDIDATE INFORMATION

1. Surname: _____ First Name: _____ Initials: _____
2. Date of Birth (DD/MM/YYYY): ___/___/_____ Sex: M☐ F☐: Nationality: _____
3. Home District: _____ T/A: _____ Village: _____
4. Contact Address: _____
   _____
5. Tel: _____Mobile: _____Email: _____

C. NEXT OF KIN INFORMATION

1. Name: _____
2. Relationship (e.g. Father, Mother, Uncle, Wife, etc.): _____
3. Address: _____
4. Tel: _____Mobile: _____ Email: _____

D. ACADEMIC RECORD (This section to be filled by NEW candidates only)

MSCE: ☐ O-Level: ☐ A-Level ☐ Other: ☐ Specify_____

No	Subject	Grade
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		

THIS FORM IS NOT FOR SALE

E. WOULD YOU LIKE TO DECLARE ANY DISABILITY THAT WOULD IMPACT YOUR LEARNING?

No: ☐ Yes ☐ Specify (e.g. hearing impairment) _____

F. PROFESSIONAL QUALIFICATION (Attach certificates)

No	**Name of Institution** (e.g. MUBAS, UNIMA, Soche)	**Award Obtained** (e.g. Certificate in Electrical and Electronics Engineering, Trade Test level I.)	**Year of Award**
1.			
2.			
3.			
4.			
5.			
6.			
7.			

G. PROGRAM SPECIFICATIONS (Please indicate the modules applied for by checking in the right-hand boxes. Delivery is Theoretical (T) or Practical (P). If you are joining the new level, you need to tick the maximum number of modules for that level.

Program	**Module Code**	**Module Title**	**Mode**	**Tick ✓**
Certificate in Electrical and Electronics Technology (E1)	2850-201	Working in engineering	T	
	2850-202	Principles of engineering technology	T	
	2850-223	Wiring and testing electrical circuits	P	
	2850-224	Constructing, testing and fault-finding electronic circuits	P	
	2850-256	Principles of electrical and electronics technology	T	
Diploma in Electrical and Electronic Engineering (E2)	2850-301	Engineering health and safety	T	
	2850-302	Engineering principles	T	
	2850-328	Maintenance of electrical equipment and systems	P	
	2850-334	Power supply, and analogue and digital circuit principles and fault	P	
	2850-335	Electronic power control principles and practice	P	
	2850-358	Principles of electrical & electronic engineering	T	
Advanced Diploma in Electrical and Electronic Engineering - Part I (E3)	9208-501	Advanced mathematics for electrical and electronic engineering Part I**	T	
	9208-502	Electrical and electronic engineering principles	T	
	9208-504	Project management	P	
	9208-510	Analogue design	T	
Advanced Diploma in Electrical and Electronic Engineering - Part II (E4)	9208-501	Advanced mathematics for electrical and electronic engineering Part II**	T	
	9208-503	Engineering project	P	
	9208-507	Digital design	T	
	9208-509	Principles and operation of electrical machines	T	
	9208-512	Business management	P	

** Part I and II constitute one module and exams shall be written after completing Part II.

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H. PROGRAM, MODULES AND FEES (Refer to section I for program specifications) (Tick one box only on the right per program. For new students please tick the maximum number of modules for that level)

No	Name of Program / Module	No of Modules	Tuition Fees (MK)	✓
1.	Certificate in Electrical & Electronics Technology (E1)	**5**	**320,000**	
		4	280,000	
		3	197,000	
		2	165,000	
		1	90,000	
2.	Diploma in Electrical & Electronics Engineering (E2)	**6**	**380,000**	
		5	315,000	
		4	275,000	
		3	210,000	
		2	120,000	
		1	80,000	
3.	Advanced Diploma in Electrical & Electronics Engineering – Part I (E3)	**4**	**350,000**	
		3	225,000	
		2	185,000	
		1	87,000	
4.	Advanced Diploma in Electrical & Electronics Engineering – Part II (E4)	**4**	**390,000**	
		3	250,000	
		2	195,000	
		1	95,000	
5.	Engineering Project (E4) (Mandatory)	**1**	**220,000**	

I. INDEMNITY

1. All tuition fees must be paid through the Bank payable to **ELECTRICAL ENGINEERING CENTRE, CURRENT ACCOUNT NO: 9100001949982, STANDARD BANK, GINNERY CORNER BRANCH** and the deposit slips should be submitted to the coordinator;
2. Fees should be paid in FULL or by instalments (a maximum of two), with the initial payment at least HALF and the balance MUST be settled within 31 days of the initial instalment;
3. Candidates shall strictly follow MUBAS student rules and regulations; and
4. The candidate will be required to pay examination fees (rates to be announced later) to City and Guilds through the examination centre, Continuing Education Centre.

5. Declaration by candidate:

I, _____do confirm that I have given all the information required truthfully and accurately to the best of my knowledge and belief.

Signature: _____ Date (DD/MM/YYYY): _____/____/_____

J. APPLICATION CHECKLIST (please tick the box on the right if your answer is a YES)

Item	Tick ✓
Have you completed all relevant sections of this form?	
Have you deposited the nonrefundable registration fee? **(For new students only)**	
Have you deposited at least half of the tuition fee and attached a machine-printed deposit slip bearing your name to this form?	
Have you attached copies of the certificate(s) or statement of result(s) that you have indicated?	
Have you provided a passport size photo?	

AN INCOMPLETE FORM WILL NOT BE CONSIDERED

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